

# ROWLEY PARISH COUNCIL

## MINUTES OF AN ORDINARY MEETING OF THE COUNCIL HELD IN THE SCHOOL, WHITE GAP ROAD LITTLE WEIGHTON ON THURSDAY 3<sup>rd</sup> DECEMBER 2009

**Present:** Councillors(s); S.Howarth, A.Woodall, E.Hunter, S.McCloud, R.Elvidge, J.Nuttall, Ward Councillor: P.Smith, Clerk, PC Matt Clarke, PC Steve Leeman

**Apologies:** Ward Councillor; T.Galbraith, R.Hudson.

### 164/09 OPEN FORUM

Four Electorates present. Mr Cash addressed the Parish Council to enquire what was happening at the Riplingham Storage Site as the site had been tarmac. Ms Cook (Skidby Road resident), asked if any traffic calming measures would be put in place as cars are continuing to speed down Skidby Road into the Village, Mr Cash, senior, concurred with this.

### 165/09 MINUTES - RESOLVED

Councillor Hunter asked for an amendment to the minutes of the 5<sup>th</sup> November; **152/09** – This money will be taken from the allocated grant fund of the playing fields with no further financial commitment **by** the Council in the remaining financial year 2009/10. The minutes were then taken as read, & approved as a correct record and signed.

### 166/09 DECLARATION OF INTEREST

Councillor	Interest	Agenda Item
Councillor S.McCloud	Personal	9bi, 9bii
Councillor A.Woodall	Personal	8iii, 8vi
Councillor J.Nuttall	Personal	9bii
Councillor S.Howarth	Personal	8 viii

**167/09 LOCAL POLICING TEAM** - PC Matt Clarke & PC Steve Leeman reported for the period 05 November 2009 – 2 December 2009, 2 drug related crimes, possession of Cannabis), 2 calls for Service last month, however no criminal forgery, or theft. Also no "youth related" anti social behaviour reported. The issue of speeding motorists was again raised with the Police officers present who advised the Parish Council to have a "Golden River" placed on the area of Skidby Hill & Skidby Road going down to Little Weighton, this would enable the Police to gauge average speed.

**RESOLVED:** The clerk will make the necessary representation to ERYC.

**Action:** Clerk

## 168/09 PLANNING

**Planning decision** - DC/09/03725 Erection of a single storey and two storey extension to form 14 additional bedrooms and a link to existing lounge at The Manor House Residential Home, 35 White Gap Road, Little Weighton - **APPROVED**

**Planning Appeal** – Decided by a public enquiry (Notice of Enquiry) – Construction of a wind farm comprising of 6 turbine generators, substation, access and ancillary development (Sober Hill Wind Farm Limited), Appeal will be held 8<sup>th</sup> December 2009 at County Hall – **NOTED**.

**Application to fell a tree protected by the Tree Preservation (Rowley Road, Little Weighton) Order 1992.** This application is to fell a Sycamore Tree, Station House, Little Weighton.

**RESOLVED** – This application is recommended for **APPROVAL**.

7.1 Siting of Caravan at Lake Farm, Bentley - The Clerk reported that the Enforcement officer has made enquiries with the owner of the Caravan and there is no clear indication that the caravan is being used for business purposes or habitable. The owner states the caravan has been in place since November 2008, and is used to provide leisure facilities during the summer months.

## 169/09 MATTERS ARISING FROM THE MINUTES

**No Cold Calling Zones** - The Clerk reported that the signs will be erected by East Riding Council officers, and it is hoped that they will be installed prior to the Christmas Period or early New Year.

**Recycling Bins** – The Clerk advised that the Waste Recycling Officer whom she had dealt with, has now left the authority. The Parish Council file for Recycling has been passed to the new recycling Officer, Sarah White who advised that she will visit Little Weighton again in the next week/10 days and discuss with residents prior to installation of the Recycling bins.

**Riplingham Storage Area** – The Clerk advised that East Riding Councils Estates & Valuation Department are gathering comparable evidence in support of the valuation for the storage area. Once this has been completed, the Councils legal department will be instructed to compile the lease.

**Emergency Planning** – A replacement DVD is due to be sent to the Clerk as the previous DVD would not play.

**Asset Register Review** - Awaiting further instruction from the Land Registry in respect of the plans returned.

**Rowley Road (Gate/Property Riplingham Road)** - East Riding Councils Enforcement Officer has visited the property and it is clear that the property is being used for Business purposes. A Caravan to the rear of the property is also being used as a residence by the owners daughter. Further information is being sought.

**Caravan at Sockenwoods** – The Enforcement Officer has visited Mr/Mrs Bean enquiring about the Caravan on their land. He was advised that the caravan is not being used for residential accommodation only for making beverages by the people who rent their field to graze animals.

**Allotment Fence** - The Chairman confirmed that he and Councillor Woodall would seek quotations for new fencing to the Allotments and report to the January Meeting of the Council. **Action: A.Woodall/S.Howarth**

## 170/09 COMMUNICATIONS

**Newsletter/Website** – The Chairman reported that the Newsletter had been printed and distributed for Councillors to deliver. Councillor Hunter enquired if retrospective planning decision could be placed in the Weighton Beacon so that residents are kept informed of any planning decisions. Members agreed.

Councillor Nuttall had viewed the website after the last Parish Council meeting and everything was up to date at that time. Councillor Nuttall will continue to view and report to the Parish Council. **Action: J.Nuttall**

### **Little Weighton Village Hall**

Councillor Hunter advised that no recent meeting has taken place, the next meeting is scheduled for January 2010.

**Playing Fields Association** - Councillor Nuttall confirmed that the Playing Fields Association successfully raised £150 at the Bingo evening held Monday 30<sup>th</sup> November 2009.

Councillor McCloud advised that the funding Application is now in the WREN system and the PFA should be advised of the outcome by 21<sup>st</sup> December 2009. The Parish Council were thanked for their support.

### **School Liaison**

Councillor McCloud reported that he had made enquiries with the head-teacher regarding a 20mph limit outside the school and had been advised that this is part of the school travel plan with East Riding Council, however the School Governors had raised concern and wanted it restricted to school times only. Council disagreed with this suggestion preferring the 20mph limit to be a permanent feature as would support it's continuing efforts for a universal speed restriction of 20mph throughout the village

**Little Weighton Cutting/Quarry Liaison** – Councillor Woodall requested a meeting with East Riding Council and Stone-ledge as it has been some time since a meeting had been held. **Action: Clerk**

## 171/09 CORRESPONDENCE

**Environment Agency** - A draft document (River Hull Flood Risk Management Strategy), had been circulated for Members perusal and comments. – **Information Only.**

**Society of Local Council Clerks** - The 8<sup>th</sup> edition Charles Arnold Baker 'Local Council Administration' book had been purchased for the Clerks guidance.

**Yorkshire Water** - The Clerk advised that Yorkshire Water have regularly made contact, however advise that they are waiting for the Fire Service to address the hydrant issue.

**Asbestos Removal** – The Chairman reported that a quotation for £123 plus VAT to obtain the relevant license, removal and disposal of the materials. Discussion took place and it was resolved to ask D & J Cleaning to remove the Asbestos.

**Resolved** – That D & J Cleaning are asked to remove the Asbestos.

**Action: Chair/Clerk**

**Haltemprice & Hunsley LAT Meetings** – Minutes awaiting circulation from meeting held 19<sup>th</sup> November 2009.

**East Riding News** – The November issue of the East Riding News had been circulated to all members. **NOTED**

### **172/09 EAST RIDING OF YORKSHIRE COUNCIL**

**a) Parish Council Liaison Meetings** – Councillor(s); Howarth, Woodall & McCloud attended the Parish Liaison Meeting held at East Riding Council on 26<sup>th</sup> November 2009. This meeting addressed issues around Planning in the East Riding. It was advised that large planning applications would now be determined by a national body and changes to the format in which Parish Councils can access Applications online was also discussed.

**b) Street Trading Policy (Local Government Miscellaneous Provisions Act 1982)**  
– A consultation document had been received in respect of street trading, aimed at creating a street trading environment which compliments premise based trading, is sensitive to the needs of residents and ensure the safety of people using them, provides diversity and consumer choice and seek to enhance the character, ambience and safety of local environments. **Noted.**

**c) Improved Road Safety to White Gap Road** - The East Riding of Yorkshire Council is endeavouring to improve road safety at a number sites under the 'Safer Routes to School Programme', one site being a section of the highway on White Gap Road, east of the School. Discussion took place and members were in favour of the suggested 'cosmetic' plan, as it would help. However council agreed that this is not the total answer to speeding issues.

**Resolved** – That a letter is sent to ERYC in favour of the suggested plan, with concerns relayed that a total 20mph speed limit is recommended for the Village.

**Action: Clerk**

### **173/09 ERNLLCA**

November edition of ERNLLCA newsletter had been circulated for members perusal – **Noted.**

**Councillors as representatives of Village Groups** – The Chairman had asked the clerk to enquire about Councillors acting as Village group representatives. In liaison with ERNLLCA it has been advised that organisations will be governed by their own charities ie. Charities Act and not local government legislation.

As an observer attending a village group, it is determined that a Councillor will have prior knowledge of any issues that they are reporting to the Council on. This would infer the need to declare an interest at council meetings. ERNLLCA recommended that the Parish Council seek copies of each organisations constitution in order to advise further.

**Action: Clerk**

### **174/09 FINANCE - ACCOUNTS FOR PAYMENT**

a) The following accounts were submitted for approval from the Council.

Cheque No	Payee	Description	Amount	Invoice No
100821	SLCC	8 <sup>th</sup> Edition C.A.B Book	55.60	7237
100822	Clerk	Salary	353.53	
100823	The Print Works	Newsletter	215.00	
100824	Clerk	Additional Hrs (Newsletter/Cilca)	45.89	
100825	Void Cheque		0.00	
100826	S,Howarth	Xmas Lights/Cartridge/Stamps	191.09	
	General	Post	8.56	
		Travel	25.23	
		Office Expense	45.00	

**RESOLVED** – That the accounts be approved for payment.

b) **Proposed Grant Form 2010/2011** – A proposed new grant form for 2010/11 had been circulated to all members. Discussion took place and it was agreed to adopt the new Grant form with immediate effect and circulate to the organisations regarding grants for 2010/11. The Parish date for submissions of applications will be 22 January 2010.

**RESOLVED** – That the grant form is adopted by the Council.

**Action: Clerk**

### **175/09 WARD COUNCILLORS REPORT**

Councillor P.Smith reported that herself and Councillor McCloud had both attended the Healthcare Estate Meeting at Health House, Willerby on the 27<sup>th</sup> November 2009. The aim of this meeting was to share an understanding of the health needs of the Haltemprice population, the constraints on the development of the healthcare estate in Haltemprice and how those needs and constraints will affect future healthcare provision.

### **176/09 PONDS PROJECT/GROUNDS MAINTENANCE**

**Trees/Shrubs requiring maintenance (Rowley Road)** – The clerk circulated a copy of an email received from a resident of Lilac Grove, asking for grounds maintenance work to be carried out on Rowley Road (Amenity Area) close to residents property at Lilac Grove. After discussion, Councillor Howarth confirmed he would attend and take photographs for discussion/and or further action at the January Meeting.

**Action: Chairman**

**Pond** – The Chairman had met with a representative from the Environment Agency who advised that the water content is now classed as non hazardous. The remaining silt requires dredging from the site & drying out en-mass on watertight sheeting whilst the necessary chemical breakdown takes place until the toxicity is reduced to an acceptable level. The chair had been advised that if the silt was removed from the pond for drying-out on land owned by the Parish Council it would not require to be registered with the Environment Agency. Discussion took place and members agreed that they would like confirmation in writing from the Environment Agency to this affect, before the council proceeds any further.

**Action:** Chairman

**176/09 Matters for inclusion on the agenda for the next meeting**

- (i) 'Golden River' – Address Speed issues (Skidby Road/Old Village Road) Little Weighton
- (ii) Concealed Entrance Signage – Skidby Road, Little Weighton
- (iii) Playing Fields & Village Hall Constitutions – Advice from ERNLLCA regarding Parish Council Representatives to Village Organisations
- (iv) Disposal of silt from village pond
- (v) Land registry of Parish Council Land

There being no further business, the meeting was closed at 8.55 pm. The next meeting of the Parish Council is to be held on Thursday 7th January 2010 at The School, White Gap Road Little Weighton.

Signature		Dated	13/01/10
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