

ROWLEY PARISH COUNCIL

MINUTES OF AN ORDINARY MEETING OF THE COUNCIL HELD IN THE SCHOOL, WHITE GAP ROAD LITTLE WEIGHTON ON THURSDAY 14TH JANUARY 2010

Present: Councillors(s); S.Howarth, A.Woodall, E.Hunter, S.McCloud, J.Nuttall, L.Pickering, Ward Councillor: T.Galbraith, R.Hudson, Clerk, PC Matt Clarke, PC Steve Leeman

Apologies: Councillor R.Elvidge, Ward Councillor; P.Smith

01/10 OPEN FORUM

Two Electorates present. Mr Cash addressed the Parish Council to enquire about a 'concealed entrance' sign for a resident who lives on Skidby Road, as the access to the property is at the bottom of the hill as you approach the village.

02/10 MINUTES – RESOLVED

That the Minutes of the Ordinary Meeting held on 4th December 2009, having been circulated, is approved as a correct record and signed

03/10 DECLARATION OF INTEREST

Councillor	Interest	Agenda Item
Councillor S.McCloud	Personal	8bi, 8bii, 8biii
Councillor A.Woodall	Personal	7iii, 8viii
Councillor J.Nuttall	Personal	8bii
Councillor S.Howarth	Personal	7viii, 8bi, 9, 15

04/10 LOCAL POLICING TEAM - PC Matt Clarke & PC Steve Leeman, reported for the period 4th December 2009 – 13 January 2010, No crimes for the past month or youth related "anti Social behaviour" reported. 4 calls for service; Call from the Clerk/on residents behalf of children throwing snowballs at windows, 1 message Of shooting', 1 – an incident that took place In Hull and resident lives in the village and 1 Confused elderly female.

RESOLVED: The clerk will make the necessary representation to ERYC.

Action: Clerk

05/10 PLANNING

Planning Application- DC/09/04798 Erection of conservatory to rear at 23 White Gap Road, Little Weighton.

RESOLVED – This application is recommended for **APPROVAL**.

Planning Application – DC/09/04822 Erection of porch following removal of existing over-door porch at 21 West Garth, Little Weighton.

RESOLVED – That this application is recommended for **Approval**.

Application to fell a tree protected by the Tree Preservation (Rowley Road, Little Weighton) Order 1992. This application is to fell a Sycamore Tree, Station House, Little Weighton. - **Work Approved** – to remove the Sycamore tree in the interest of safety. The tree however, must be replaced with a Hornbeam (*Carpinus betulus*) at least minimum standard size.

06/10 MATTERS ARISING FROM THE MINUTES

No Cold Calling Zones - The Clerk reported that the signs will be erected by East Riding Council officers, and it is hoped that they will be installed as soon as the weather improves.

Recycling Bins – The Clerk advised that the Waste Recycling Officer Sarah White has been invited to attend the next Parish Council meeting in February as she is interested to discuss with any concerned residents the issues and potential of having the recycling banks in the village. The chair requested that a general notice to this effect be placed on the village hall notice board inviting any interested parties to attend.

Action: Clerk

Riplingham Storage Area – The Clerk advised that East Riding Councils Estates & Valuation Department have completed their valuation of the area and confirm that they will enter into a lease at £450 per annum. ERYC legal department will be instructed accordingly.

Emergency

Planning – A replacement DVD has now been received. Discussion took place and it was agreed that this DVD will be shown (time allowing) to members of the Council at the February Meeting of the Council, or subsequently at the March meeting.

Asset Register Review – Land Registry information had been received and presented by the Clerk. More detailed evidence is now required to support the land registry applications. The Chairman asked if members have any time to assist the Clerk in her research to contact her.

Action: Clerk

Riplingham Road Property - The Clerk advised that Riplingham Road property is being considered by a Senior Planning Officer at East Riding. A number of issues are to be discussed. Further updates will be provided as and when received.

Caravan at Sockenwoods – The Clerk reported that East Riding have confirmed that no one is currently living in the caravan at Socken Woods. It can however, be left on the land used in conjunction with the horses (food storage, tea making etc). It can be slept in for no more than 28 days per year without planning permission. If any evidence to the contrary, then please advise the Clerk.

Allotment Fence - The Chairman confirmed that he and Councillor Woodall had gained quotations for new fencing to the Allotments.

Chairs Initials *JAF*

After discussion it was agreed to proceed with the quotation from Gary Atkinson Fencing Services at a cost of £380 plus VAT. In Favour (5), Abstentions (2)

Action: A.Woodall.Howarth

07/10 COMMUNICATIONS

Newsletter/Website – The next edition of the Newsletter will be March 2010, deadline for submissions 19th February 2010. The Clerk reported that the website host hoped to have a meeting in the new few months to look at updating the Website.

Little Weighton Village Hall

Email correspondence had been received from the Village Hall Secretary enquiring if the remaining Grant of £124.74 could be spent on a specific item or be released for a cost already incurred this financial year. Discussion took place and it was agreed that once an Invoice is received for further expenditure, the remaining balance of £124.74 can be paid.

The correspondence also enquired about the ladies who run the Coffee Morning who would like to apply for a grant for 2010/2011. The Clerk confirmed that a grant application form has now been received ready for discussion at the February Meeting of the Council.

Playing Fields Association - The Chairman reported that the Playing Fields Committee had unfortunately been turned down by WREN for a grant award. They will be making efforts to apply for other grants during the year, as they cannot revisit WREN for a further application within a 12 month period.

Ken Davison in his email correspondence also advised that cars are blocking the access to the entrance/exit of the Playing Fields, and asked if the Parish Council would advise the neighbouring residents of the obstruction they are causing, especially in the event that emergency vehicles may be called. The Council so agreed.

Action: Clerk

Minutes of the Playing Fields Meeting held 3rd November had been circulated for members perusal. The Chair queried the lack of detailed information relating to the treasurers report.

Action: Clerk

Details regarding minimum operating standards for sports clubs had been received, and the Clerk had asked for further clarification. The aim is that the Playing Fields Association would draw up a list of users and pass the message across to each club. Its aim is to find out if their users are qualified to deliver various sports, are CRB checked, have attended any training or indeed have the correct insurance/health & safety measures in place. Councillor Howarth asked if this information could be passed onto the Playing Fields Association as a recommended piece of 'good practice'.

School Liaison

The Clerk circulated a copy of the Little Weighton Primary School travel plan received from the Head Teacher dated February 2008. Discussion took place.

Little Weighton Cutting/Quarry Liaison – The Clerk advised that despite a letter and email correspondence, it has been found that the East Riding Quarry Liaison Contact Steve Dunn retired in October 2009.

A new Officer, Mrs Anne Scott has replaced him, and a letter asking for a meeting will now be sent to her to arrange with Stoneledge.

Action: Clerk

The Chairman raised his concern and members of the Council felt disappointed that the parish council hadn't been informed in a change of officer, despite letters and emails being sent to ERYC during the past few months.

RESOLVED – That a letter is sent to Mrs Scott relaying the Parish Councils disappointment.

Action: Clerk

08/10 CORRESPONDENCE

East Riding Council (Grounds Maintenance) – The Clerk advised that Grounds Maintenance charge for 'The Green', Little Weighton for the season 2010/2011 has been set at £102.43 plus VAT. – **NOTED**. The chair suggested that the Clerk requests a copy of the operational schedule for the coming year.

Action: Clerk

YEDL – The Clerk advised that a certificate for the unmetered supply of electricity had been received for the Festive Lighting held December – January 2010 – **NOTED**.

Anti Social Behaviour in our Community – Issue 2 of the tackling Anti Social behaviour had been circulated for members perusal. Discussion took place regarding the statistical information received. The Parish Council had been advised that no Anti Social Behaviour Orders in place in Little Weighton however the chart shows this as 'current'.

RESOLVED – Clarification is to be sought on the statistics received and ask how they notify the Parish Council of any Anti Social Behaviour Orders placed on individuals.

Action: Clerk

Town & Parish Council Newsletter (ERYC) December 2009 & January 2010 – The Clerk distributed newsletters for December and January prior to the Meeting. – **NOTED**.

LAT Meeting – LAT Meeting had been held 12th January 2010 at Cottingham Civic Centre. – Awaiting Minutes from Meeting held.

09/10 EAST RIDING OF YORKSHIRE COUNCIL

Code of Conduct Training – A code of conduct training session has been arranged for all town and parish councils in the East Riding of Yorkshire. This session will focus on the parts of the Code of Conduct which have generated the most complaints about Councillors, as considered by the Council's Standards Committee and Sub Committees and will highlight lessons that have been learnt since the responsibility for the assessment of complaints transferred from Standards for England to local authorities.

RESOLVED – Councillor McCloud and the Clerk to attend Friday 19th February, and Councillor Howarth to attend 3rd March 2010.

09/10 HIGHWAYS

Speed Limit (Skidby Road/Old Village Road) Councillor Howarth raised the issues with regard to speeding of motorists on this road and through to White Gap Road.

Councillor Howarth recommended that the Clerk contacts Walkington Parish Council and Skidby Parish Council to see if they are interested in a joint liaison meeting with each Chairman to discuss the traffic issues experienced by the surrounding villages. Liaison would be made also with P.Mackay regarding a 'golden thread' in the village to ascertain the average speed of vehicles.

Action: Clerk

Concealed Entrance Signage – Ms Cook had enquired at the last meeting about signing highlighting 'concealed entrance' as her driveway is very close to the bottom of Skidby Hill before the Pond. Discussion took place and it was agreed that the Clerk write to ERYC to pursue information.

(in favour 6, Councillor Howarth Abstained)

Action: Clerk

8.25pm. Councillor Nuttall left the Meeting.

10//10 ERNLLCA

December edition of ERNLLCA newsletter had been circulated for members perusal – **Noted.**

Councillors as representatives of Village Groups – The Chairman had asked the clerk to enquire about Councillors acting as Village group representatives. In liaison with ERNLLCA it has been advised that organisations will be governed by their own charities ie. Charities Act and not local government legislation. A copy of the Village Hall Constitution had been received and forwarded to Alan Barker (ERNLLCA). Still awaiting Playing Fields Constitution.

11/10 FINANCE - ACCOUNTS FOR PAYMENT

a) The following accounts were submitted for approval from the Council.

Cheque No	Payee	Description	Amount	Invoice No
100827	Clerk	Salary	353.53	
	General	Post	6.87	
		Travel	8.41	
		Office Expense	45.00	
100828	S.Howarth	Storage Box, Socket & Stand, Fuses, Adaptor & Cable Ties Xmas lighting	52.57	
100005	Great Gardens	Work carried out to clear vegetation and trees at the Pond. Planting to Wheelbarrows.	65.00	
Petty Cash		Refreshments December 2009 Meeting	6.68	
Petty Cash		2010 Diary/Calendar	1.49	

RESOLVED – That the accounts be approved for payment.

b) **3rd Quarter Budget Monitoring Report** – The Clerk had distributed and reported on the 2nd quarter budget highlighting areas where spend had been greater. Bank Balances to 31/12/09 were approved, along with income and expenditure.

Chairs Initials

12/10 WARD COUNCILLORS REPORT

Councillor Galbraith reported that he is a member on the 'helped carers' committee. ERYC are deficient in help carers compared to there areas in the east riding. 50,000 people in the East Riding who are classed as carers of which only 4,500 get help from ERYC. This is below average. Extra resources are being put into making people aware of the help they can get. It is hoped that Beverley will have a carers centre in the near future.

Affordable Housing was mentioned with East Riding building an additional 360 Council Properties in sustainable locations designed primarily with the elderly in mind. 1st round of building will commence in March 2010.

Councillor Hudson and other ward Councillors gave their support for help in achieving a 20mph speed limit in the village.

Councillor Hudson reported on the complaints and compliments East Riding Council have received in respect of gritting issues with the amount of snow that fell recently. Requests for additional salt bins are being addressed by the local authority. Councillor Howarth reported that the Parish Council were in need of further salt bins and would assess the locations where they are needed.

Action: S.Howarth/Clerk

13/10 PONDS PROJECT/GROUNDS MAINTENANCE

a) Trees/Shrubs requiring maintenance (Rowley Road) – Councillor Howarth reported that he had visited the amenity area, Rowley Road to assess the grounds Maintenance work required. It was proposed to:

- Replant the boundary hedge with privet as there is a gap in the current hedge.
- Large amount of undergrowth, brambles, nettles etc which are starting to crowd vegetations and shrubs – this is to be included in the handyman's brief to be cut back and maintained
- Trees require pruning as they are reasonable high and could block sunlight from nearby properties . Quotation required.
- Timber Posts (Possible solution to broken posts bordering the amenity area)

It was agreed by Members that this brief be included in the handyman's maintenance schedule for 2010, and then over a period of time it would be kept in good order. In respect of the tree work required; past experience has shown that early preventative action can reduce greater remedial work and reduce further expense at a later date. It was agreed that a quote for reducing the Sycamore trees will be sought for the February meeting of the Council. Also a quote required for replacing the fencing with timber posts to the amenity area.

Action: Chairman

c) Feedback from meeting held John Key (ERYC Highways Engineer)

The Chairman reported he had met with ERYC Highways Engineer regarding removing silt from the village pond. Traffic Light controls would need to be in place whilst transferring the waste from the Pond to the disused quarry on Skidby Road. The gullies were discussed and it was confirmed that they are on a regular maintenance schedule. However if further preventative action was required the parish council could act in clearing them.

Chairs Initials 

A Quotation has been received in respect of removing the Silt by a local contractor, however due to the costs involved the clerk advised that 3 quotations should be sought.

Action: S.Howarth/A.Woodall

14/10 Matters for inclusion on the agenda for the next meeting

- (i) Rowley Road Fencing from Railway Bridge to Opposite Station View Entrance - To agree to pursue costs for replacing broken fencing.

There being no further business, the meeting was closed at 9.07 pm. The next meeting of the Parish Council is to be held on Thursday 4th February 2010 at The School, White Gap Road Little Weighton.

Signature	<i>A Howarth</i>	Dated	04/04/10
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