

# ROWLEY PARISH COUNCIL

## MINUTES OF AN ORDINARY MEETING OF THE COUNCIL HELD IN THE SCHOOL, WHITE GAP ROAD LITTLE WEIGHTON ON THURSDAY 6<sup>th</sup> MAY 2010

**59/10 ELECTION OF CHAIR** – Mr **S Howarth** was proposed by E.Hunter, and seconded by A.Woodall

**RESOLVED** – That **Mr S.Howarth** is elected as Chairman until the date of the Annual Meeting of the Council in 2011

**60/10 ELECTION OF VICE CHAIR** – That A.Woodall was proposed by S.McCloud and seconded by E.Hunter

**RESOLVED** – That Mr A.Woodall is elected as Vice Chair until the date of the Annual Meeting of the Council in 2011

### **61/10 APPOINTMENT OF COMMITTEES**

**Planning Committee** – **RESOLVED** – That planning matters are discussed by 3 members; Councillors S.Howarth, A.Woodall plus one reserve, until the date of the Annual Meeting of the Council in 2011

**Finance Committee** – **RESOLVED** – That financial matters are discussed by 3 members, as above; until the date of the Annual Meeting of the Council in 2011

**62/10 APPOINTMENT OF INTERNAL AUDITOR** – **RESOLVED** – That Alan Johnson is confirmed as the Internal Auditor for 2009/10 & 2010/11 audit.

### **63/10 APPOINTMENTS OF REPRESENTATIVES TO OTHER BODIES**

**East Riding and North Lincolnshire Local Councils Association** – **RESOLVED** – That S.McCloud continues to be the Council's representatives to the Association until the date of the Annual Meeting of the Council in 2011 plus one reserve be appointed.

**Little Weighton Playing Field Association / Little Weighton Village Hall Committee** – **RESOLVED** – No representatives to these organisations this year due to the fact that as the number of councillors had diminished, it was proving difficult for Councillors who have interests in the organisation to vote (Code of Conduct), and therefore felt that the onus would be better served on the associations regularly attending Parish Council Meetings instead.

**Riplingham Cutting Liaison Group** – **RESOLVED** – That Mr A.Woodall be the Council's representative to the Liaison Group until the date of the Annual Meeting of the Council in 2011 plus Councillor Hunter as reserve.

**Declaration of Acceptance of Office** – **RESOLVED** – That Councillor S.Howarth & A.Woodall signed their declaration of acceptance of Office as Chairman of the Council and Vice Chair of the Council.

**64/10 FUTURE MEETINGS – RESOLVED** – That a schedule of Meetings Dates agreed for the Year 2010/11. A schedule of these meetings would be placed on the Village Hall Notice Board and on the Parish Council Web Site.

**65/10 Apologies** – Councillor(s): R.Elvidge, J.Nuttall, L.Pickering, Ward Councillors T.Galbraith, R.Hudson, P.Smith.

**66/10 OPEN FORUM**

No members of the Parish present.

**67/10 MINUTES - RESOLVED**

That the Minutes of the Ordinary Meeting held on 1<sup>st</sup> April 2010 having been circulated, is approved as a correct record and signed.

**68/10 DECLARATION OF INTEREST**

*The Parish Councils (Model Code of Conduct) Order 2007. To record any declarations of interest by any Member in respect of items for discussion:*

Councillor	Interest	Agenda Item
Councillor A.Woodall	Personal	13a Riplingham Storage Area
Councillor S.Howarth	Personal	12(aiii)Planning, 13c (Allotments), 19(b) Member of Scout Association
Councillor McCloud	Prejudicial	14(bi) Village Hall Assoc
Councillor McCloud	Personal	14bii Playing Fields Assoc, 14biii School Liaison

**69/10 LOCAL POLICING TEAM**

No Police Officers present.

**70/10 PLANNING**

**a) Applications:**

i) **DC/10/01421** – Erection of detached double garage at 7 White Gap Road, Little Weighton - **Resolved** – That this application is recommended for APPROVAL.

ii) **DC/10/01242** – Erection of a shed for storage of lawn maintenance equipment at Rowley Manor Hotel - **Resolved** – That his application is recommended for APPROVAL.

iii) **DC/10/01520** – Erection of two storey extension to side following demolition of existing outbuilding, erection of detached double garage, and construction of pitched roof over existing garage/store at Woodbank, 34 Old Village Road, Little Weighton - **Resolved** – That this application is recommended for APPROVAL.

**b) Decisions:**

i) Appeal Decision - **APP/E2001/A/2126422/NWF** Erection of 3 no. dwellings with associated parking – land east of Station View, Rowley Road, Little Weighton – Appeal has been made to the Planning Inspectorate in respect of this development.

It was resolved that comments regarding the original planning application would be sent, together with a letter to the planning inspectorate to express the Parish's concerns with the proposed new dwellings.

- i) **DC/10/00379** - Erection of single storey extension to rear at 12 Rowley Road, Little Weighton - **GRANTED APPROVAL**

## 71/10 MATTERS ARISING FROM THE MINUTES

**Riplingham Storage Area** - The Clerk advised that Wilkin Cooper are still progressing the lease. No further information available.

**Action:** Clerk

**Asset Register Review** - The Clerk is continuing to progress information relating to the registering of Parish Council land.

**Action:** Clerk

**Rowley Road** - The Clerk confirmed that BRB (British Rail Residuary Board) do not own the land adjoining the parapet. As the ownership is still not known and no registration held at land registry the Council have agreed to purchase replacement fencing.

**Action:** S.Howarth

**Fence repair to allotments** - Councillor Howarth reported that the Allotment owners are prepared to carry out the work to the allotment fence, however materials will need to be resourced by the Parish Council as previously agreed.

**Action:** Clerk  
Councillor Howarth

**Speed Limit Issues** (Skidby Road/Old Village Road) - Proposed meeting dates were given for a future meeting of Walkington, Skidby and Rowley Parish Councillors. Awaiting confirmation of meeting.

## 72/10 COMMUNICATIONS

**Newsletter /Website** - Correspondence had been received from Ms Rook (Web Host), who has suggested a meeting with the Council to look at updating the website. - that Ms Rook is invited to attend the Parish Council meeting on 3<sup>rd</sup> June 2010.

**Village Hall** - Councillor McCloud reported that at the last Village Hall Meeting, the Humber & Wolds Rural Community Council have agreed to a site visit to the village hall to ascertain what grants may be available to them, in particular the feasibility of disabled access from the top car park.

**Playing Fields Association** - Minutes of the meeting held 17<sup>th</sup> March 2010 had been distributed along with an agenda for the annual general meeting of the association to be held on Wednesday 16<sup>th</sup> June in the Village Hall, 7.30 pm.

**School Liaison** - The Clerk advised that a letter had been sent to the chair of governors to see if an improved liaison could be made with the School and the Parish Council.

**Little Weighton Cutting/Quarry Liaison** - Ward Councillor Galbraith's correspondence confirmed that he has made arrangements to hold a meeting with ERYC Officers, Stoneledge and the Parish Council. Date to be confirmed.

**Action:** Clerk

## 73/10 CORRESPONDANCE

East Riding Council	East Riding Parish News - <b>Information only</b>
East Riding Council	Haltemprice & Hunsley LAT Meeting held 9 <sup>th</sup> April 2010 - <b>TO BE NOTED -</b>
AON	Insurance Policy Annual review - Clerk reported on annual renewal of £461.26, against quotation sought by the clerk from Came & Company £368.43 (3 Yr Contract) - <b>RESOLVED</b> - 3 Yr Contract at £368.43 Came & Co.

## 74/10 EAST RIDING OF YORKSHIRE COUNCIL

a) Enquiries have been made with East Riding Council democratic Services in respect of the number of Councillor's required per parish council and whether this number may be changed. - Councillor Howarth reported that after some thought had been given, he suggested that it could be detrimental to the Council to reduce the number of Councillors for the parish, especially at times when Councillors are absent, holidays etc, as it can adversely affect/ restrict the decision making & ultimate voting process.

b) 'Making it Happen' East Riding Local Development Framework consultation will be held on 3<sup>rd</sup> June 2010 at County Hall Beverley - **RESOLVED** - Councillors E.Hunter & S.McCloud will attend.

## 75/10 HIGHWAYS

**Blocked Drain (Rowley Road)** - Information Only - Recently reported blocked drain on Rowley Road between Cowlam Farm and Croft Park is a private drain, un-adopted by the ERYC and therefore is the responsibility of the residents to have cleared. This is not Croft Park's Drain or responsibility. Councillor Howarth asked to clerk to make enquiries as the council are perturbed as to why a drain on the public footpath has not been adopted by the East Riding.

## 76/10 ERNLLCA

a) April Edition Newsletter - Circulated and noted.

## 77/10 FINANCE

a) The following accounts were submitted for approval from the Council.

Cheque No	Company	Description	Nett	VAT	TOTAL
100849	NPower	Invoice LGUCW22Y VAT 15% + 17.5% due to vat rates changing	44.08	6.90	50.98
100850	Little Weighton VHC	Invoice 1204/20 Invoice 1804/21	20.00	0.00	20.00
100851	Clerk	Salary	353.53		353.53
		Travel	42.71	0.84	43.55
		Office Expenses	45.00		45.00
		Post			
100852	A.Johnson	Internal Audit	280.12	0.00	280.12
100853	Scanning Direct	Domain Name	25.00	4.38	29.38
100854	LWPFA	Remaining Grant Fund 2009/10	97.02	0.00	97.02
100855	1 <sup>st</sup> Skidby Scout Group	Grant Award 2010/2011	200.00	0.00	200.00
100856	Came & Company	Insurance Policy 01.6.2010	368.43	0.00	368.43

**RESOLVED** - That the accounts be approved for payment.

**b) Grant Application** - At this point Councillor Howarth left the room, Councillor Woodall chaired the Meeting. Further information regarding the number of Cubs/Scouts attending from the Parish were provided by 1st Skidby Scouts and discussion took place regarding a grant award. **Resolved** - A grant award of £200.00 be awarded.

**Action:** Clerk

**c) Remaining Grant Award - Little Weighton Playing Fields Assoc (LWPF) - Resolved** - That the remaining grant award of £97.02 would be paid to the Playing Fields.

**d) Internal Auditors Report 2009/10 Audit** - The clerk presented and circulated copies of the internal Auditors report for the year ended 31<sup>st</sup> March 2010.

**RESOLVED** - Internal Audit report approved by Full Council

**e) Annual Review of Rents** - Discussion took place in respect of the annual rents collected by the Parish Council. It was resolved that the land at White Gap Crossroads would be increased from £1.00 to £10.00. Allotments rents would remain the same as 2009/10.

**f) Year End Accounts 2009/10** - The year end accounts had been presented to the Council. **Resolved** - The Accounts were agreed & signed off by the Chairman for submission to the Audit Commission. The Chairman and Councillors thanked the clerk for her hard work in compiling the accounts.

#### **78/10 Ward Councillors Report**

In the absence of Councillor Galbraith the Clerk reported that consultation as to the necessary diversion routes for the A164 Road Improvements (Willerby to Cottingham) is likely to take place anytime, certainly before the end of May. The works are scheduled to commence in November.

#### **79/10 Pond Project/Grounds Maintenance**

**a) Fence Repair** (amenity area, Rowley Road) Little Weighton. Councillor Woodall reported that the fence stumps should pull out. Replacement costs are being pursued including labour for removal of concrete bases to existing posts.

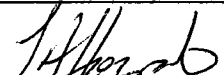
**b) Quotations for transportation/excavation of Silt from Little Weighton Pond** - Councillor Howarth reported on the quotations he had received to date and presented them before the Council. Discussion took place and it was resolved that the contract would be offered to G.Foster, Skidby. Costs still required for the membrane sheeting and traffic light control whilst the work takes place & the replacement roadside barrier to the pond.

#### **80/10 Matters for inclusion on the agenda for the next meeting**

- **Highways - Water gathering/lying on Potterdale Drive**
- **Highways - Can a weight restriction be applied to Dunflat Lane, due to an increase of commercial vehicles using this road.**

#### **Date of Next Meeting**

Meeting scheduled for 3<sup>rd</sup> June 2010 at The Village Hall, Old Village Road, Little Weighton.

Signature		Dated	03 / 06 / 10
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